



This completed form must be received by the Registrar's Office by the appropriate deadline posted in academic calendars on eastern.edu/registrar. You may submit the form as an attachment to registrar@eastern.edu, fax to 610-341-1707, or mail to: Registrar's Office, Eastern University, 1300 Eagle Rd, St. Davids, PA 19087.

Before submitting this form, students should fully understand the effects of withdrawing from a course. Withdrawing from a course results in a grade of W that does not impact GPA. However, students are still financially responsible for the course(s). Students should discuss their intention to withdraw from a course with their academic advisor and, if applicable, their athletic coach, to ensure it would not delay program completion or impact athletic status. In addition, eligibility for renewed financial aid is based upon the student making Satisfactory Academic Progress (SAP) by the end of the current academic year. Specific details of SAP requirements for your program may be found on the "Eligibility and Forms" section of eastern.edu/finaid. Please reach out to Financial Aid with questions about your specific situation, at 610-225-5102 or finaid@eastern.edu.

Request to Withdraw from Course(s) Without Academic Penalty

Name: _____

Student ID #: _____

Student Signature: *(By signing, I acknowledge that I understand the consequences of withdrawing from a course at this time.)*

Level of Study:

- Undergraduate
- Graduate Level
- Doctoral Level

Session and Year: _____

Academic Advisor Signature: *(optional)*

By checking here, the student waives the option to obtain an advisor signature on this form. The decision to withdraw from a course should still be made in consultation with your academic advisor.

Reason for Withdrawal:

Courses from which you wish to withdraw:

example: BIB101 Section 1 Nature & Meaning of the Old Testament

1
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3

Registrar's Office Use Only

From _____ Hours to _____ Hours

Processed by _____ Date _____