



**EASTERN UNIVERSITY  
COLLEGE OF ARTS & SCIENCES  
GRADE REPORT REQUEST FORM**

Grade reports are not automatically mailed to home addresses at the end of the semester. (You may print your own academic record from E-Net Student Services.) If you need a grade report for purposes of verification, you may complete and return this form.

STUDENT'S LAST NAME			FIRST			MIDDLE		
STREET ADDRESS								
CITY			STATE			ZIP		
PHONE				EMAIL				
STUDENT ID# OR SOCIAL SECURITY #								
SIGNATURE AUTHORIZING RELEASE					DATE			

Please send a copy to:

- |   |   |
|---|---|
| <input type="checkbox"/> Address above  | <input type="checkbox"/> This semester only _____ |
| OR                                      | OR  |
| <input type="checkbox"/> Address below: | <input type="checkbox"/> Every Semester           |


**Please fax this request to (610) 341-1707 or mail it to:**

Office of the Registrar  
Eastern University  
1300 Eagle Road  
St Davids, PA 19087

**Grade reports are not issued unless a written request is received authorizing release.**