

**Office of the Registrar
EASTERN UNIVERSITY**

Request to Withdraw from Course(s) Without Academic Penalty

Session _____ Year _____

Instructions: The decision to withdraw from a course is made in consultation with the student's academic advisor. The completed form must be submitted to the Registrar for processing within ten weeks of the session start date (equivalent period for summer sessions).

Attention Financial Aid Recipients: Eligibility for renewal of financial aid is based upon satisfactory academic progress at the end of the current year. Undergraduate students anticipating grants, student loans, College Work Study for the next academic year must earn at least 24 credits in the current year. Students in the third or fourth years of aid must maintain a minimum gpa of 2.0. Similar requirements apply to graduate students. Consult the current catalog or the Financial Aid Director for complete regulations.

Student Name _____	ID or SS# _____
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Advisor Signature _____

Comment:

Reason for Withdrawal:

Dept	Course #	Course Title	(No Instructor Signature Required)

For Office Use Only:
From ___ Hrs to ___ Hrs
Date _____

Processed by _____