

IMPORTANT PARKING INFORMATION FOR FIRST-YEAR RESIDENT STUDENTS AT EASTERN UNIVERSITY

On campus parking privileges are not granted to first year (freshman status) resident students due to limited availability of parking spaces. Students whose parking need is extraordinary and who can provide documentation of that need may apply for a permit. Issuance of all permits, regardless of need, is subject to space availability at the time of the application. **Students who park a vehicle on campus, at any time, without prior authorization will be ticketed and towed/stored with a \$100.00 minimum in fees/fines AND they will be required to take their vehicle home.** All information supplied by applicants will be verified. Incomplete forms, no signatures, wrong phone numbers/names, and other irregularities in the application will result in rejection.

Parking Privilege Applications will be reviewed for those who submit applications indicating medical needs:

- A. The student is disabled or has a chronic medical condition that requires the ready availability of a personal vehicle to facilitate proper treatment.
- B. A parent or another relative living in the home has a medical problem that requires frequent home visits by the student.
- C. The application letters must contain the name, address, and phone number of the treating physician along with recent documentation of the condition on the physician's letterhead.

We do not recommend that students have vehicles in the first year of college, however, students may apply for a permit based on this criteria, submit a fully filled out **Freshman Parking Privilege Application** form (below). Attach a dated and signed letter along with documentation of need as listed above. The letter must state your reason for requesting an exception to the policy according to one of the above criteria and must be signed by both the student/applicant and by a parent or guardian. Include all documentation with the application.

Arrangements have been made with Valley Forge Military Academy for a limited number of EU students to park in a designated area of a lot on that campus. This remote parking is an 10-12 minute walk from the Eastern University Campus. **LIMITED transportation is provided to or from this remote parking area (evening hours ONLY).** Knowing this and knowing that we do not recommend that First Year students have a car, parents should carefully consider if this is an option that they want their student to exercise or not. **Again, we do not recommend that students have vehicles in the first year of college.**

Questions about this policy and the procedures may be made to the Director of Safety and Security, Jim Magee, at 610-341-1720, via e-mail to: jmagee@eastern.edu or to the address below.

The form below is for first-year students and transfers with fewer than 28 credits, who desire to apply. Disregard the parking application you will receive with your bill. If you are a transfer with 28 or more credits, do not use this form; use the parking form to be found in your bill. You will receive a permit or a rejection notice at your home address prior to the start of the semester.

*Read all parking regulations. It is up to you to know and abide by them.
No warnings are given. Permits must be displayed at ALL times.*

Permit # _____ <small style="text-align: center;">Office Use Only</small>
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FRESHMAN PARKING PRIVILEGE APPLICATION

Mail to: EASTERN UNIVERSITY SECURITY
1300 Eagle Road, St. Davids, PA 19087-3696

PLEASE PRINT CLEARLY If accepted, you will be billed the annual parking fee of \$160.00 via your University bill.
This application is for (check one):

- MEDICAL NEEDS PARKING (attach letter/signatures and documentation)
 REMOTE PARKING (off campus)

NAME _____ EASTERN ID # _____

HOME ADDRESS _____

Street
Town
State
Zip

VEHICLE MAKE _____ COLOR _____ MODEL _____ CELL # _____

LICENSE PLATE # _____ STATE _____ INSURED BY: _____ Policy # _____
(All parking is at the student's risk.)

Attach letter and documentation.
Is everything filled out fully & signed by the student & parent?