

# Eastern University Van License Application



Eastern University Van Licenses are valid for two academic years. All Students, Staff and Faculty must complete this Van License Application prior to obtaining or renewing an Eastern University Van License. A photocopy of your valid drivers license must be attached, as well as a valid State Issued Driver's History Report (Motor Vehicle Record). New drivers will need to complete Security's Driving Safety Tests and renewing drivers must bring their previous EU Van License to Security with this Application.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Eastern ID: \_\_\_\_\_ email: \_\_\_\_\_

phone: \_\_\_\_\_

If a Student, Sponsoring Department: \_\_\_\_\_

If an Employee, Title and Department: \_\_\_\_\_

## Valid US Driver's License Information

State: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

License Number: \_\_\_\_\_ Years Driving: \_\_\_\_\_

### Unacceptable Driving Records

Driving privileges may not be granted if:

- 1) auto body repairs are required due to driver negligence,
- 2) traffic violations/fines are incurred during use of an Eastern vehicle, **or if**
- 3) your DMV driving history reflects any of the following three criteria:
  - a) More than 2 moving violations and/or accidents in the most recent year.
  - b) More than 3 moving violations and/or accidents in the most recent 3 years.
  - c) Driver has major convictions in the last 5 years:
    - Driving while intoxicated or "under the influence"
    - Leaving the scene of an accident
    - Careless or reckless driving
    - Homicide or assault through use of a motor vehicle
    - Drivers who currently have a suspended or revoked licenses
    - Eluding a police officer

**Students** must bring a copy of their DMV Motor Vehicle Record to Security with this application. If you are unable to obtain your Official MVR online or in person, you may submit this application to Sarah Getz in Ott Hall, and Eastern will obtain your MVR for you. Please allow 5 business days for processing.

**Employees** must have an EU MVR Authorization Form (or this Application) on file in Ott Hall prior to obtaining a Van License.

- I have produced an MVR that meets Eastern's Driving Requirements.
- I have attached a copy of my State Driver's License.
- I have read Eastern University's **Van Use and Licensing At-A-Glance**.
- I have completed the Driver's Safety Training Program.

*By hereby affirm that all information provided is true and correct. I will not use cell phones or other electronic communications medium while driving. I will obey all posted highway and campus speed limits and to wear seat belts at all times. I will abide by Eastern University's Van Driver Policy, and I authorize Eastern University to verify my driving record through appropriate means.*

\_\_\_\_\_  
Applicant Signature

Security  
Verification

Driving Test  
Completed:

Initial Date

Section To Be  
Completed By  
Security