



Driver Application

Drivers of University vehicles must be twenty (20) years of age or older, and have a state driving history that conforms with requirements of the University's insurance provider. Those seeking approval to operate large passenger vans must also complete the lower section of this form.

Name: _____ Date: _____

Eastern ID: _____ Email: _____

If a Student, Sponsoring Department: _____

If an Employee, Title and Department: _____
Are you a Full-Time 'Hired Driver' for Eastern? Yes No

Valid State Driver's License Information

Please attach a copy of your Driver's License

State: _____ Date of Birth: _____

License Number: _____ Years Driving: _____

By signing below, I authorize Eastern University to obtain my State Driver's History. Further, I authorize the University to verify my Driver's History on an annual basis. I affirm that all information provided herein is true and correct.

Upon approval, while driving University vehicles, I agree: that I will not use mobile or electronic devices; to comply with all traffic road signs (on- and off-campus); to use safety belts in accordance with state and federal regulations; and to comply with applicable laws and regulations.

Signature

Driver will not be authorized if:

- A. More than 2 violations last year
- B. More than 3 violations in last 3 years
- C. Major convictions in last 5 years

Drivers must be 20 yrs of age or older.

Driver Authorization may be revoked if:

- A. Eastern Vehicle is damaged
- B. Violations/Fines incurred
- C. Future DMV Reports don't comply

Office Use Only:

Submit the completed form to Finance and Operations. You'll be notified within 2-3 weeks of your approval status.

To be completed by individuals seeking approval to drive large passenger vans:

Van Driving Application

New License

Renewal

All drivers of large passenger vans must complete additional training. The Eastern University Van License is valid for two years from the date issued and may be revoked for unsafe driving.

Please Check the Following:

I have attached a copy of my State Driver's License

I have viewed the EU Driver Safety Video and attached the certificate of completion

I have read Eastern's Vehicle Policy

I hereby affirm that all information provided is true and correct.

Applicant Signature

Sponsor / Supervisor Name

Sponsor / Supervisor Signature

Office Use Only:

Driving Test Completed:

Initial Date

Driver Logged:

Submit the completed form to Finance and Operations:

NEW DRIVERS must schedule a van driving test with Security after their DMV Report is confirmed.

RETURNING DRIVERS will receive their Renewed Van License via campus mail.