

# ST. DAVIDS CAMPUS VEHICLE REGULATIONS

The roads and lots on campus are private and are maintained by the University for the convenience of students, faculty, staff, and visitors. Roads and lanes are used for pedestrian as well as vehicular traffic; all vehicles shall be operated at a maximum of **15 mph** on all University property. Student parking permits are issued on a school-year basis and must be displayed when parking on the campus.

## Resident Student Parking Policy

Parking for resident students is limited. Currently first year students are not permitted to have a vehicle on the campus, however space is available in the West Campus Parking Lot. Incoming students must apply for parking privileges before the beginning of the Fall semester. No student may bring a car to the campus without authorization. All other resident students may be issued on-campus parking privileges on a first-come, first-served basis. Permits will be issued only to the limit of the maximum number of spaces available. Returning students should apply for parking privileges prior to the beginning of the semester. The annual cost for an on-campus residential permit is \$300.00. Students may choose to purchase a parking permit for the West Campus Lot for an annual cost of \$180.00.

## Commuting Student Parking Policy

Commuting students shall register a vehicle prior to the beginning of a semester. Generally, commuting student parking is limited to the McInnis parking lots. Certain residence hall lots may be limited to resident students only, and are posted as such.

## Registration Regulations

1. Parking permits are **not transferrable** and may be used only by the person to whom they were issued.
2. The person to whom the permit is issued is responsible for the proper parking of the vehicle on campus, regardless of who was last driving it.
3. Permits must be **clearly displayed** any time the vehicle is parked on the campus
4. Issuance of parking privileges does not guarantee a student a place to park on the campus and lack of space is not a valid excuse for parking in violation of regulations.
5. All vehicles parked on campus must have a current state registration, inspection and insurance.

## Towing and Booting Regulations

1. Vehicles that are double parked; blocking doors or dumpsters; or parked in traffic lanes may be towed at the owner's expense.
2. Unregistered vehicles may be booted. Cars that have been booted may be released by the Director of Security, or his designee, after payment of a fee and proper registration of the vehicle (if permitted).

3. Vehicles belonging to **chronic violators** of parking regulations (**4 or more violations**) may be towed or booted at any time, at the owner's expense, and campus parking privileges may be revoked.

## **Parking Fees**

1. Parking privileges are granted for a school year, September to August. Parking Applications are available through the Security website, the myEastern Portal, the New Student Information Website under Student Development, or in-person at the Service Stop, Walton 4 (second floor of Walton Hall). Parking Application & Permit Fee for on-campus resident permits (Annual) \$300.00, West campus permits (Annual) \$180.00, Full-Time commuter Students (Annual) \$250.00, Parking Application & Permit Fee for Part-Time commuter Students (Annual) \$130.00. Your student account will be charged half of the amount each semester. A student must return their permit at the end of the fall semester in order to get a refund for the spring semester.
2. Parking on campus without a valid permit carries a \$100.00 fine. All other violations of parking regulations carry a \$25.00 fine.
3. Fines will be posted on student accounts after the 10 day appeal period has expired. Fines must be paid at the Office of Student Accounts in the Mall Cottage.

## **Parking Restrictions**

1. Resident students may not park in the McInnis Lots Monday through Thursday from 8:00 AM to 7:30 PM and Friday from 8:00 AM to 3:00 PM to give commuters, faculty, and staff priority during those hours. No warnings will be given.
2. Only vehicles that display an official handicap license plate or placard may park in the designated handicap spaces.
3. Vehicles may not park in:
  - Fire lanes
  - Driveways (posted or not)
  - Any landscaped area or lawn
  - Any place where parking is prohibited by posted signs
  - In front of dumpsters (even for a minute)
4. Any student who is unable to find a parking space should call Security (610)341-1737 or on one of the emergency phones located in campus parking lots.

## **Appeals**

1. Appeals of parking violations, or the towing or booting of vehicles, may be made to the Director of Safety and Security in person or in writing. The Director's office is on the ground floor of Ott Hall, phone 610 341-1720.
2. Appeals are scheduled weekly on Wednesday or Thursday.
3. Appeals of any ruling of the Director may be made in writing only to the Dean of Students.
4. "I didn't know" is not a valid reason for an appeal.

## **Eastern University Liability**

The issuance of parking privileges, and the charging of fees for parking, in no way implies that the University assumes liability for care or protection of vehicles parked on the

Eastern University property. Any damage to a vehicle parked on Eastern University lots is the responsibility of the owner or the person who caused the damage, if known.

*Any questions about parking rules and regulations, contact the Director of Safety & Security, 610 341-1720*