



Health & Wellness Center

Instructions for Navigating The EU Health Portal

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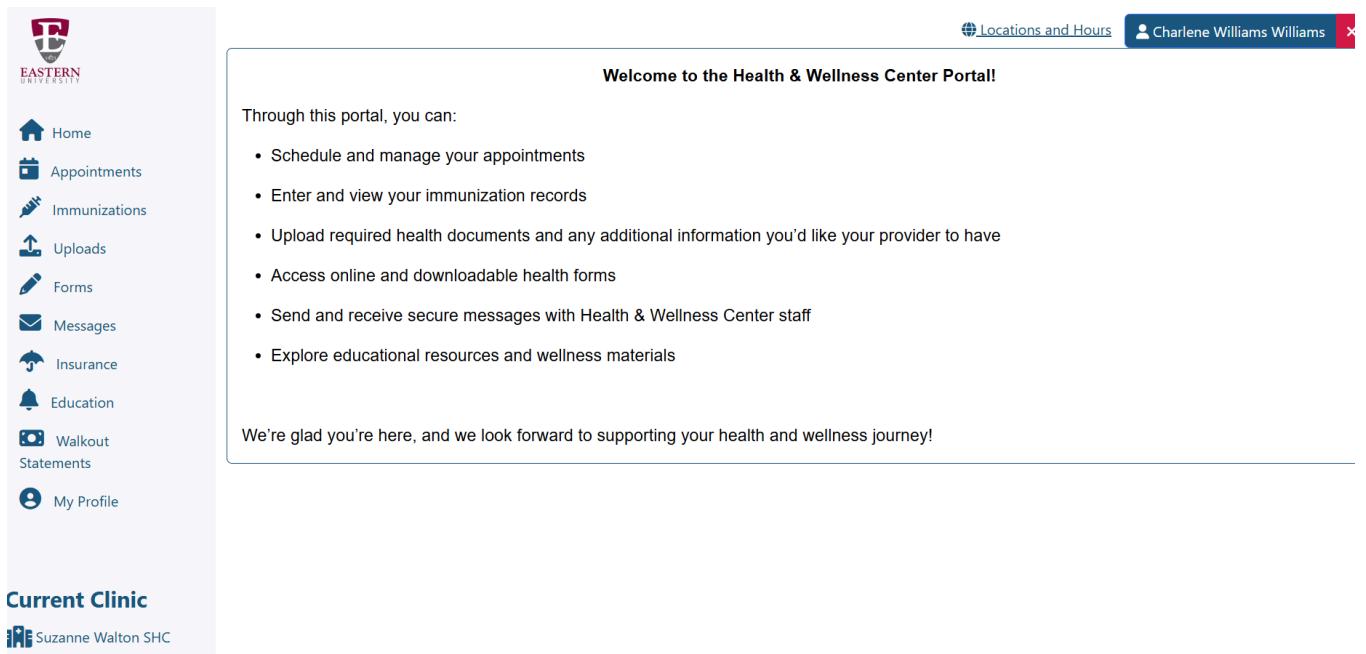
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Logging In

1. Click on the [EU Health Portal Link](#)
2. Log in using your Eastern University (EU) username and password (same as your email credentials):
 - o **Username:** firstname.lastname (all lowercase)
 - o **Password:** Your Eastern email password
3. This will take you to the homepage.



The screenshot shows the Eastern University Health & Wellness Center Portal. At the top, there is a navigation bar with links for 'Locations and Hours' and a user profile for 'Charlene Williams Williams'. The main content area is titled 'Welcome to the Health & Wellness Center Portal!' and contains a list of services available through the portal. Below this, a message says 'We're glad you're here, and we look forward to supporting your health and wellness journey!'. On the left side, there is a sidebar with a 'Current Clinic' section showing 'Suzanne Walton SHC' and a list of navigation links: Home, Appointments, Immunizations, Uploads, Forms, Messages, Insurance, Education, Walkout Statements, and My Profile. The Eastern University logo is also present in the sidebar.

Welcome to the Health & Wellness Center Portal!

Through this portal, you can:

- Schedule and manage your appointments
- Enter and view your immunization records
- Upload required health documents and any additional information you'd like your provider to have
- Access online and downloadable health forms
- Send and receive secure messages with Health & Wellness Center staff
- Explore educational resources and wellness materials

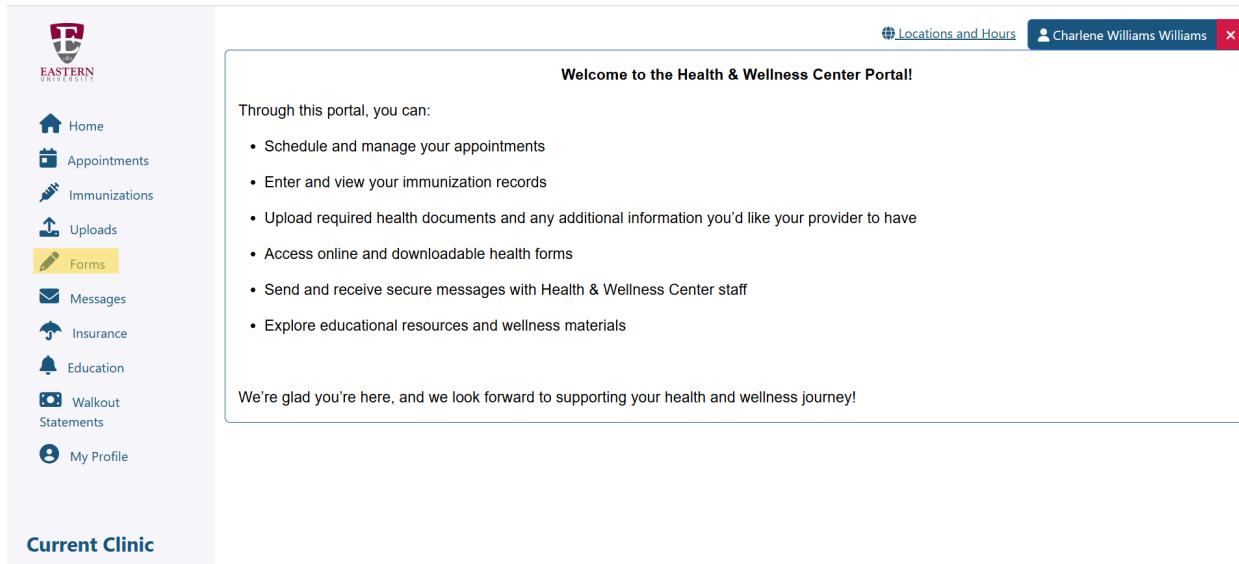
We're glad you're here, and we look forward to supporting your health and wellness journey!

Current Clinic
Suzanne Walton SHC

Home
Appointments
Immunizations
Uploads
Forms
Messages
Insurance
Education
Walkout Statements
My Profile

Downloading & Completing Forms

On the homepage, to the left, click on ‘Forms’.



There are five forms that students are required to complete (Highlighted in yellow below). These are:

1. **Eastern University Medical History Form** * (complete all fields; type “none” or “n/a” if not applicable) - this is an online form to be completed through the portal.
2. **HIPAA Right of Access & Acknowledgement Form** - this is an online form to be completed by the student through the health portal.

3. **Immunization Record** - this is a form to be downloaded, completed, signed & dated by the student's Physician or Medical Provider, and uploaded to the health portal.
4. **Physical Exam** - this is a form to be downloaded, completed, signed & dated by the student's Physician or Medical Provider, and uploaded to the health portal.
5. **Tuberculosis Testing Form** (PPD Skin test, Quantiferon Gold blood test, or Chest X-Rays permitted)- this is a form to be downloaded, completed, signed & dated by the student's Physician or Medical Provider, and uploaded to the health portal.

The other forms are optional but important:

6. **Authorization for Release of Confidential Information:** Complete this form if you would like us to provide you with copies of all or specific health records stored in the Health Portal.
7. **Meningitis Vaccination Waiver** – Complete this if you have never received the meningitis vaccine.

8. **Vaccination Exemption Form** - Please download this form and have your medical provider or religious leader complete this form. Once the form is completed, please submit on the upload tab

Health Center Forms

Authorization for Release of Confidential Info

Complete this form if you would like us to provide you with copies of all or specific health records stored in the Health Portal.

Eastern University Medical History Form*

This form should be completed by ALL Incoming Students.

Meningitis Vaccination Information Waiver Form

Please complete this form if you are over 18 and have NOT received, or plan to receive at a later date, the Meningitis (ACWY) Vaccine. If there is a Meningitis outbreak on Campus, and you have waived this vaccination, you will be required to self isolate.

HIPAA Right of Access & Acknowledgement Form

Immunization Record

Please download this form, have it completed by your health care provider, then upload the completed and SIGNED form to the Upload Tab of this Portal.

Physical Exam

Please download this form, have it completed by your health care provider, then upload the completed and SIGNED form to the Upload Tab of this Portal.

Tuberculosis Testing Form

Please download this form, have it completed by your healthcare provider, then upload the completed and SIGNED form to the Upload Tab of this Portal.

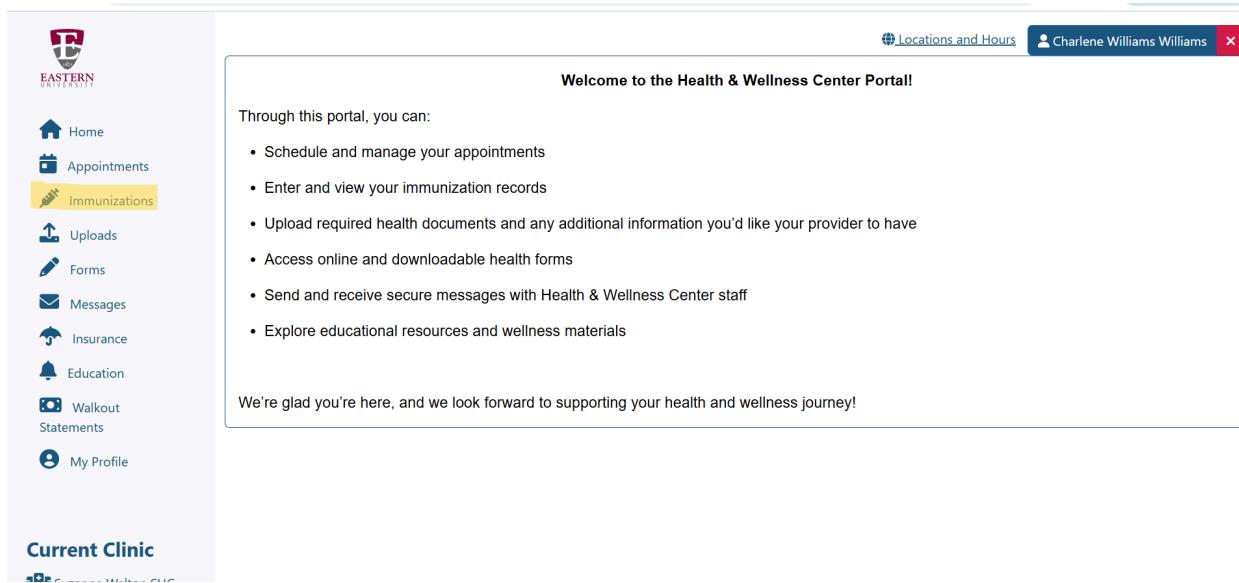
Vaccination Exemption Form

Please download this form and have your medical provider or religious leader complete this form. Once the form is completed, please submit on the upload tab

Immunizations

Once your physician has completed and signed the Immunization Form:

1. On the homepage, click **Immunizations**



Welcome to the Health & Wellness Center Portal!

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- Upload required health documents and any additional information you'd like your provider to have
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- Send and receive secure messages with Health & Wellness Center staff
- Explore educational resources and wellness materials

We're glad you're here, and we look forward to supporting your health and wellness journey!

2. Click **All Required** to open the dropdown menu.

From your copy of your immunization record, please enter the dates for the Required Immunizations below. Additionally, you may enter dates of any alternate vaccines if you have received any under those sections below. TITER Results are acceptable to prove immunity and may be uploaded [HERE](#).

The information listed below is the immunization information that Eastern University has on file for you.

After you have entered your immunization information online, ***YOU MUST*** upload a copy of your Immunization Record [HERE](#) so that the information can be verified. **You will not be considered compliant with the immunization requirements until you have completed this step.**

Print
Verified

COVID Vaccine

All Required

Alternates

Recommended

Entered Immunizations:

Covid Vaccine Requirement
#1 05/01/2021
#2 06/05/2021

Submit

From your copy of your immunization record, please enter the dates for the Required Immunizations below. Additionally, you may enter dates of any alternate vaccines if you have received any under those sections below. TITER Results are acceptable to prove immunity and may be uploaded [HERE](#).

The information listed below is the immunization information that Eastern University has on file for you.

After you have entered your immunization information online, ***YOU MUST*** upload a copy of your Immunization Record [HERE](#) so that the information can be verified. **You will not be considered compliant with the immunization requirements until you have completed this step.**

Print
Verified

Hepatitis B Vaccine

Meningococcal (ACWY) Vaccine -- NOT MenB (Bexsero Or Trumenba)

MMR (Measle, Mumps & Rubella) Vaccine

Polio Vaccine (IPV/OPV)

Tdap (Tetanus, Diphtheria, Acellular Pertussis)

Varicella (Chicken Pox) Vaccine

Alternates

Recommended

Entered Immunizations:

Covid Vaccine Requirement
#1 05/01/2021
#2 06/05/2021

Submit

3. Enter the dates for the six required immunizations.

4. Click **Submit**.

Status Indicators:

- **Yellow:** Submitted and pending review

- **Green:** Verified and approved
- **Red:** Missing or incorrect; click for details or check the **Messages** tab for feedback

[Forms](#)

[Messages](#)

[Education](#)

[My Profile](#)

From your copy of your immunization record, please enter the dates for the Required Immunizations below. Additionally, you may enter dates of any alternate vaccines if you have received any under those sections below. TITER Results are acceptable to prove immunity and may be uploaded [HERE](#).

The information listed below is the immunization information that Eastern University has on file for you.

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[Print](#)

Verified

Entered Immunizations:
✓ Covid Vaccine Requirement #1 05/01/2021 #2 06/05/2021

COVID Vaccine

All Required

Please select one from list below:

Alternates

Recommended

Submit

Upload

Return to the homepage and click **Upload** (left menu or "Requirements" section).

Upload your completed documents in the following categories:

- Consent to Treat a Minor (if applicable)
- HIPAA Right of Access
- Immunization Record
- Insurance Card (front and back images)
- Medical Waiver (Vaccination Exemption + physician's letter)
- Physical Exam Form
- Tuberculosis Screening Results (PPD, Quantiferon Gold, or Chest X-ray)
- Religious Waiver (Vaccination Exemption + religious leader's letter)

Note: If your form has multiple pages (in the form of images), upload one page at a time.

Upload Documents

*Insurance Card Back	Select File
*Insurance Card Front	Select File
Consent To Treat Minor	Select File
Download	
Please use this form to upload your consent as a minor	
Health Center Additional Documentation	Select File
Please use this option to upload any outside medical forms	
Hepatitis B Titer	Select File
HIPAA Right Of Access Form	Select File
Download	
Immunization Record	Select File
Measles Titer	Select File

Once uploaded, documents will appear under **“Documents Already on File.”** You may download them at any time by:

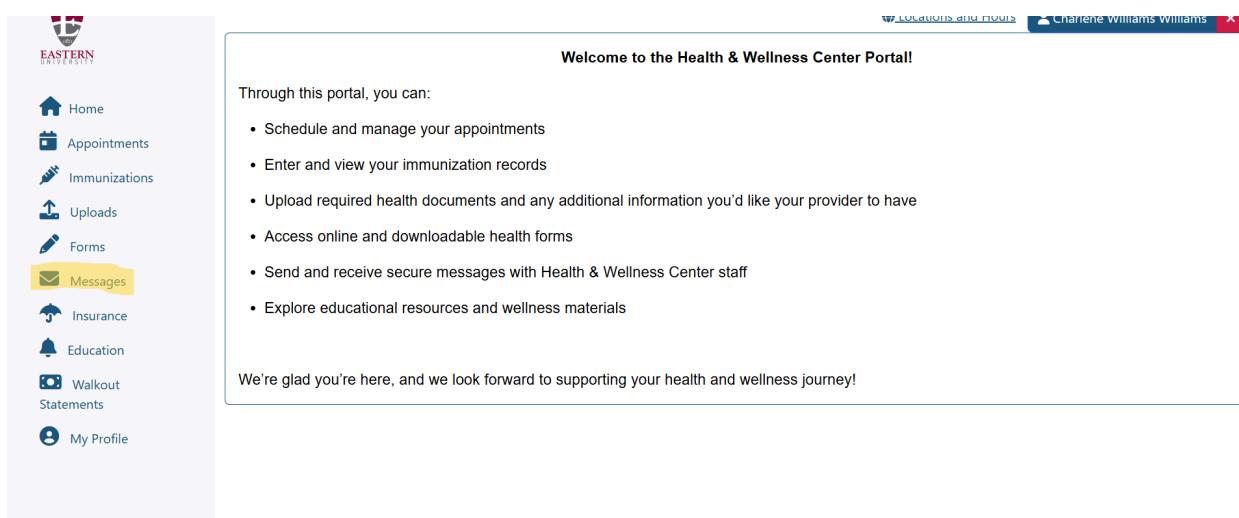
- Clicking **View File** (downloads to your device)
- Saving the file to your preferred folder

Varicella Titer	Select File
Documents already on file	
Religious Waiver received on 10/1/2025	
View File	
Physical Exam Form received on 5/8/2024	
View File	
Physical Exam Form received on 5/8/2024	
View File	
Athletics Additional/Outside Records received on 5/8/2024	
View File	
Insurance Card Back received on 5/8/2024	
View File	
Immunization Record received on 5/8/2024	
View File	
Immunization Record received on 4/27/2022	
View File	

Messages

The Health Center communicates through the **Messages** tab.

- You'll receive an alert via your Eastern Eagle Mail whenever we send a message.
- Once you see a message that says "**Profile Complete**," all your forms have been received and verified.



Questions?

Contact us at **healthcenter@eastern.edu** or call **610-341-5955**.