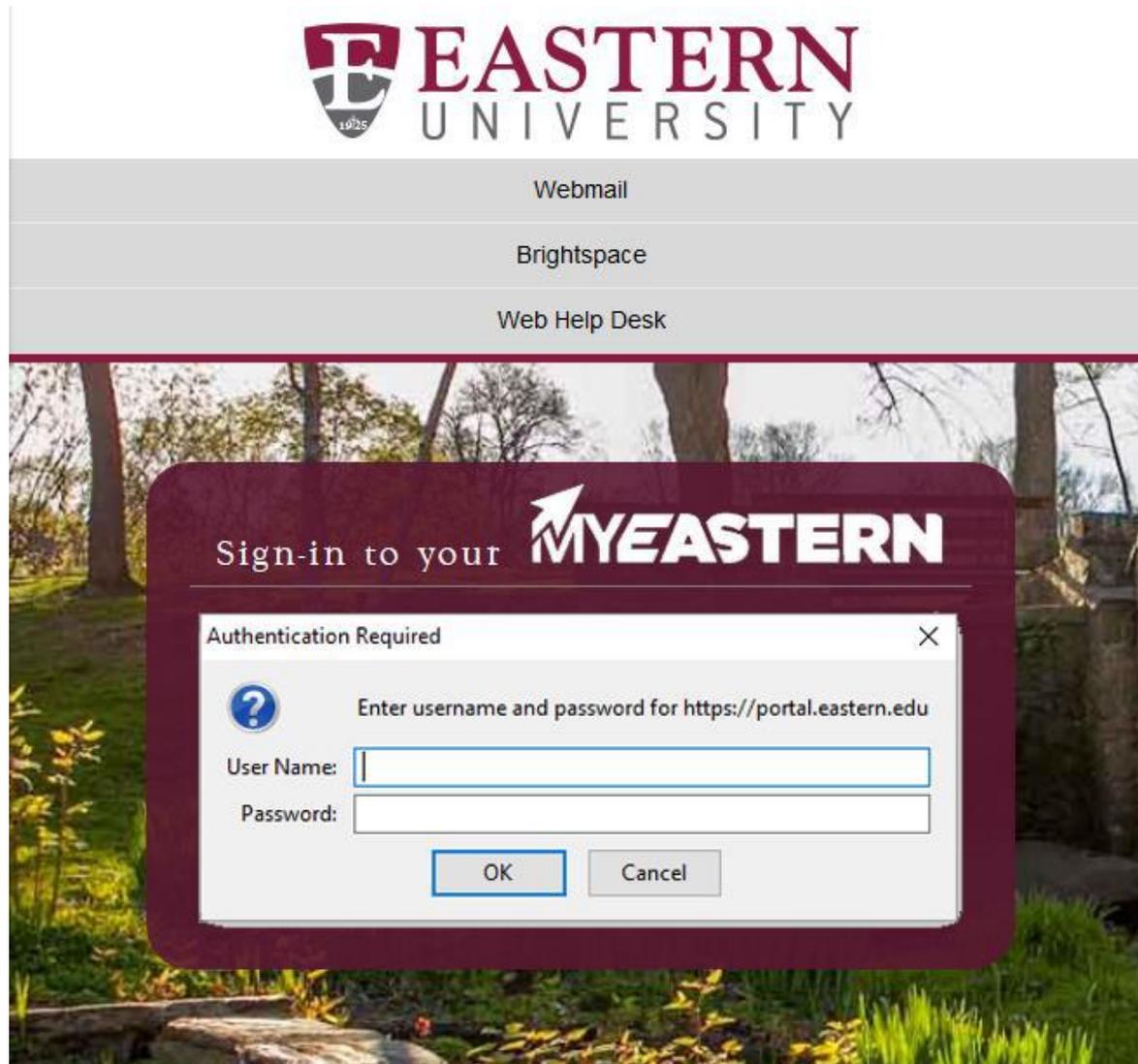


Guide to Student Planning at Eastern University

This visual walkthrough will help you navigate the student information system, MyEastern, with a focus on Student Planning. To begin, visit <http://my.eastern.edu> to log on.

Click on the log in box first. A new log in box will appear. Here, enter your Eastern username (your email address without “@eastern.edu” on the end) and password. Click OK.



The image shows a screenshot of the Eastern University website. At the top, the Eastern University logo is displayed, featuring a shield with a stylized 'E' and the year '1925' below it, followed by the text 'EASTERN UNIVERSITY'. Below the logo, there are three menu items: 'Webmail', 'Brightspace', and 'Web Help Desk'. The background of the website is a scenic photograph of a wooded area with trees and a path. Overlaid on the bottom half of the page is a dark red sign-in dialog box. The dialog box has the text 'Sign-in to your MYEASTERN' at the top. Below this, there is a white window titled 'Authentication Required' with a close button (X) in the top right corner. Inside this window, there is a blue question mark icon and the text 'Enter username and password for https://portal.eastern.edu'. There are two input fields: 'User Name:' and 'Password:'. At the bottom of the window, there are two buttons: 'OK' and 'Cancel'.

Look for the self-service menu.
Click on Academic Plan-Registration, then Student Planning.

The screenshot shows the myEastern student portal. At the top, the browser address bar displays <https://portal.eastern.edu/students/Pages/default.aspx>. The page header includes the myEastern logo, a menu icon, and navigation links for 'FOLLOW' and 'Notifications'. Below the header, the main content area is divided into three columns. The left column contains 'Announcements' (with a message 'There were no announcements found.') and 'News from 'The Waltonian'' (with several article titles). The middle column features a 'Self-Service Menu' dropdown with a list of options: 'STUDENT ACCOUNTS', 'FINANCIAL AID', 'COURSE OFFERINGS', 'ACADEMIC PLAN-REGISTRATION', 'AC...', 'TIM...', and 'EMI...'. A large blue arrow points directly to the 'ACADEMIC PLAN-REGISTRATION' option. The right column contains 'My Bookmarks' with sections for 'CAMPUS LINKS' (Library, Important Links for Students, Eastern University, Web Help Desk, Brightspace, Maintenance Request Form) and 'MY LINKS' (with a message 'There are no links to display yet.').

From here, you can view the progress you have made, plan and schedule future classes, and search Eastern's course catalog. You can also access your academic placement test scores and your unofficial transcript.

First, select the View Your Progress option.

The screenshot displays the Eastern University Student Planning interface. The top navigation bar includes the Eastern University logo, user profile, and help options. The main content area is titled 'Steps to Getting Started' and contains two numbered steps. Step 1, 'View Your Progress', is highlighted with a red border and includes a 'Go to My Progress' link. Step 2, 'Plan your Degree & Register for Classes', includes a 'Go to Plan & Schedule' link. Below the steps, there are sections for 'Programs', 'Cumulative GPA', and 'Progress'. The 'Schedule' section shows a weekly class schedule with courses like BIOL-152-1 and CHEM-124W-1.

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

- 1 View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2 Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Programs [Redacted] **Cumulative GPA** [Redacted] **Progress** [Progress Bar]

Schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am			✓ CHEM-124W-1		✓ BIOL-152I-3		
9am		✓ BIOL-152-1		✓ BIOL-152-1		✓ BIOL-152-1	
10am							

My Progress shows the classes you need to fulfill your program's requirements. You can also click "View a New Program" to view another major's requirements.

EASTERN UNIVERSITY | Sign out | Help

Academics · Student Planning · My Progress

My Progress

Search for courses...

Psychology, B.A. (1 of 1 programs) | View a New Program | Load Sample Course Plan

At a Glance

Cumulative GPA: [REDACTED]
 Institution GPA: [REDACTED]
 Degree: Bachelor of Arts
 Majors: Psychology - BA
 Specializations: BA/BSW Core 2017 Catalog
 Departments: Psychology
 Catalog: 2018
 Anticipated Completion Date: 5/31/2022

Program Completion must be verified by the Registrar.

Progress

Total Credits 59 of 121
 29 / 30

Total Credits from this School 45 of 32
 15 / 30

Requirements

Psychology, BA

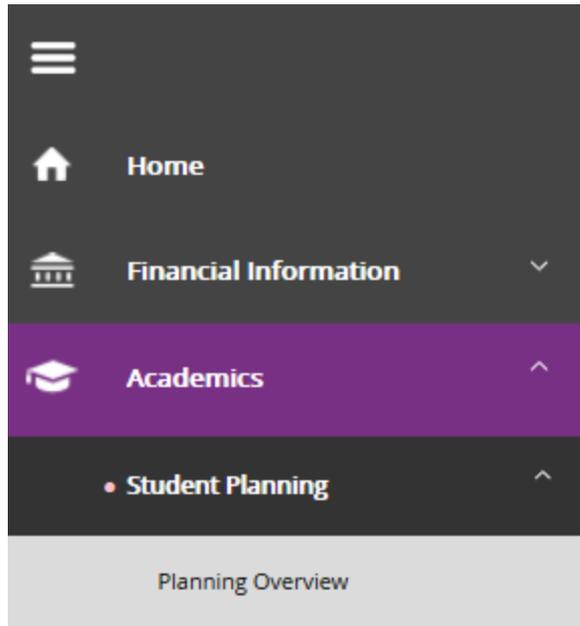
Complete all of the following items. **0 of 2 Completed.** [Hide Details](#)

A. Psychology Core

Complete all of the following items. **0 of 3 Completed.** [Hide Details](#)

1. Take the following courses: **1 of 8 Courses Completed.** [Hide Details](#)

Status	Course	Grade	Term	Credits
✓ Completed	PSYC-100 General Psychology	[REDACTED]	2018FA	3
🔄 In-Progress	PSYC-225 Biopsychology		2019SP	3



From any page, you may use the menu on the left of the screen to navigate within Student Planning. Click on the graduation cap for Academics, then on Student Planning.

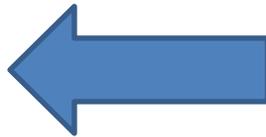
My Progress

Plan & Schedule

Course Catalog

Test Summary

Unofficial Transcript

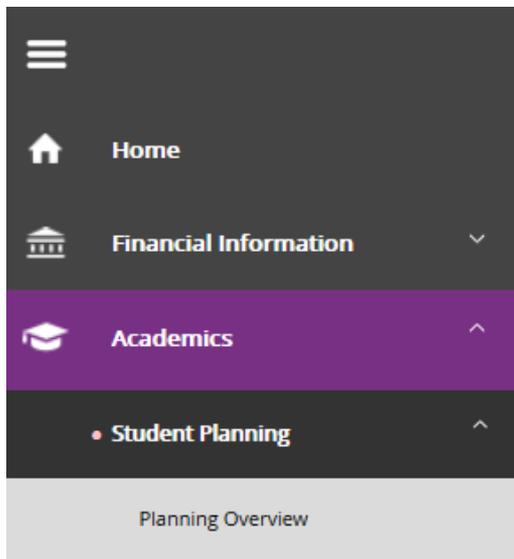


Next, click on Plan & Schedule.

Under the Plan & Schedule menu, you can use the arrow buttons to scroll through semesters, so you may view courses you are currently taking. You can also add or drop courses, register for new courses, view your timeline for upcoming semesters, and view comments from your advisor.

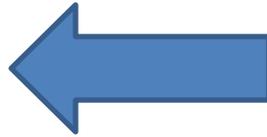
The screenshot displays a web-based student planning interface. At the top, navigation tabs include 'Academics', 'Student Planning', and 'Plan & Schedule'. Below this, the main heading is 'Plan your Degree and Schedule your courses', accompanied by a search bar. A secondary navigation bar contains 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. The 'Timeline' and 'Advising' tabs are highlighted with red boxes. Below the navigation, there are navigation arrows, the semester 'Spring 2017', and a 'Register Now' button, both also highlighted with red boxes. A summary bar shows 'Planned: 11 Credits', 'Enrolled: 14 Credits', and 'Waitlisted: 0 Credits'. The main area is a grid with days of the week (Sun-Sat) as columns and time slots (7am-4pm) as rows. Course sections are represented by green boxes with checkmarks and course codes. A sidebar on the left provides details for 'BIOL-152-1: General Biology II', including 'Approved' and 'Registered' status, credits, grading, instructor, and meeting information. A 'Drop' button is visible. Below this, another course 'BIOL-216: Introduction to Microbiology' is partially visible.

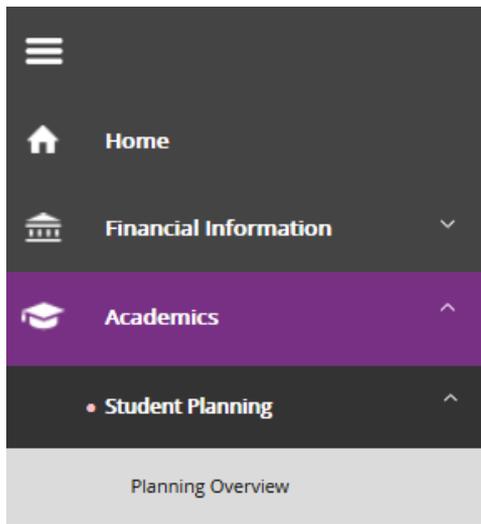
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am			CHEM-124W-1				
9am		BIOL-152-1		BIOL-152-1	BIOL-152-3	BIOL-152-1	
10am							
11am		MATH-161-1		MATH-161-1		MATH-161-1	
12pm							
1pm		CHEM-122-1		CHEM-122-1		CHEM-122-1	
2pm							
3pm		HONR-310-1		HONR-310-1		HONR-99	HONR-99
4pm							



By selecting Course Catalog from the sidebar menu, you can search all courses that Eastern is offering in the upcoming semester.

It should look like the picture below when you get to the Course Catalog. You can explore different courses by subject, or search by course number in the box at the top right.





You can view all of the results of all the academic placement tests that you may have taken under the Test Summary option.

The Test Summary page will look like the picture below.

Academics > Student Planning > Test Summary

Test Summary

Admission Tests

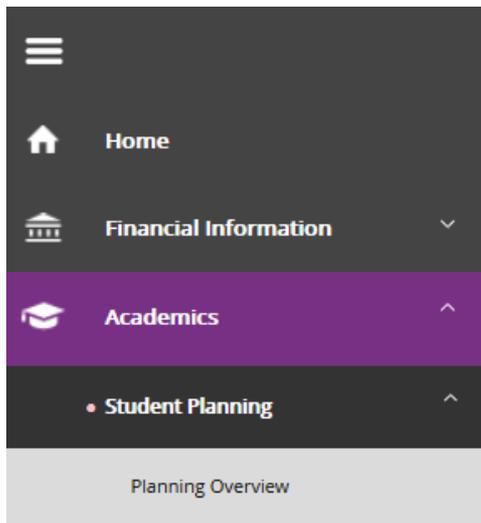
Test	Date Taken	Score	Percentile	Status	Status Date
Sat Critical Reading Subsectio	5/3/2014	██████			
SAT Math Subsection	5/3/2014	██████			
SAT Writing Subsection	5/3/2014	██████			

Placement Tests

No tests of this type have been recorded.

Other Tests

Test	Date Taken	Score	Percentile	Status	Status Date
AP Calculus AB	8/15/2015	██████			
AP Econ Macro	8/15/2015	██████			
AP US History	8/15/2015	██████			



You can also view your Unofficial Transcript. The Unofficial Transcript option will give you access to the courses you have complete with final grades, your total credits earned, and your GPA. After you click on the level of transcript you desire, a PDF file will be downloaded.

Example snapshot below.

Course	Title	Grd R	Hrs Att	Hrs Cmpt	Hrs Gpa	Grade Points	Course Dates
BIBL 101	Nature/Meaning Old						08/26/15-12/11/15
MATH 107	Math Persp for Edu						08/26/15-12/11/15
ENGL 102	College Writing						08/26/15-12/11/15
EDUC 201	Intro Special Educ						08/26/15-12/11/15
INST 150	Intr to Faith, Rea						08/26/15-12/11/15
Term 2015FA Totals:			0.00	0.00	0.00	0.0000	GPA = 0.0000
Cumulative Totals:			0.00	0.00	0.00	0.0000	GPA = 0.0000

If you have any further questions, please contact the Registrar's Office
registrar@eastern.edu
610-341-5853

Remember to be in touch with your advisor regularly to discuss specific course planning.

