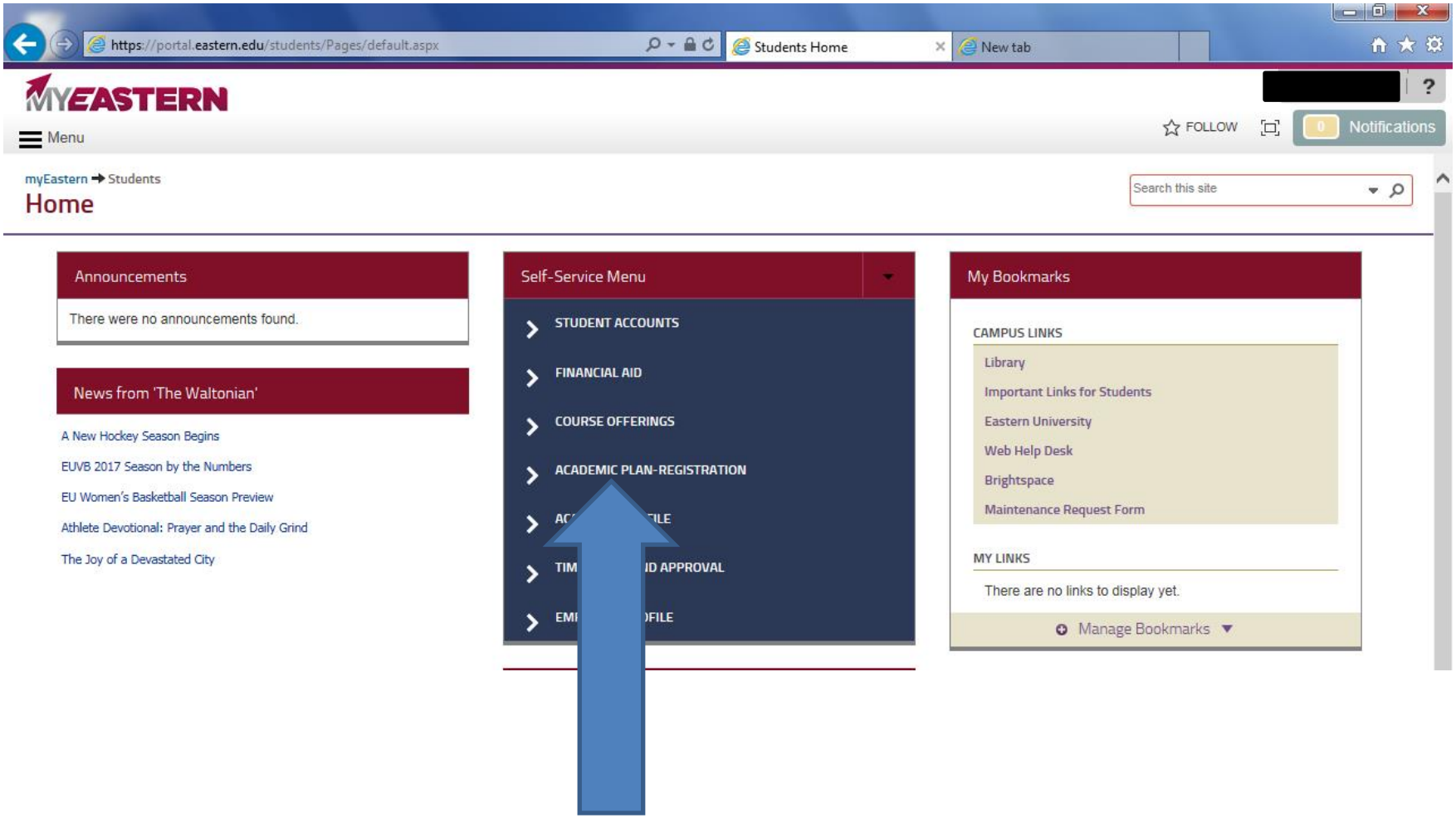
Guide to Student Planning at Eastern University

This visual walkthrough will help you navigate the student information system, MyEastern, with a focus on Student Planning. To begin, visit http://my.eastern.edu to log on.

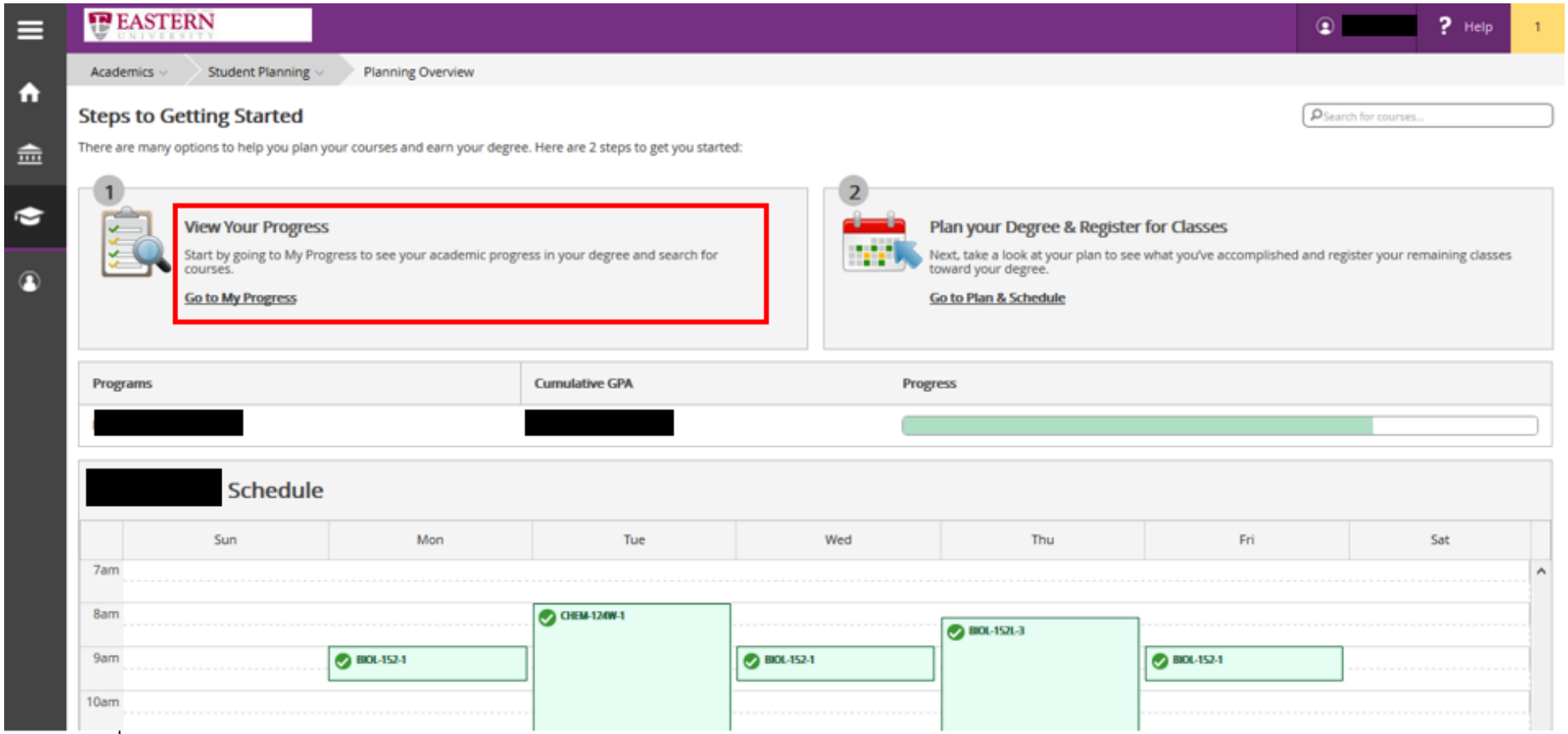
Click on the log in box first. A new log in box will appear. Here, enter your Eastern username (your email address without "@eastern.edu" on the end) and password. Click OK.

Look for the self-service menu.
Click on Academic Plan-Registration, then Student Planning.

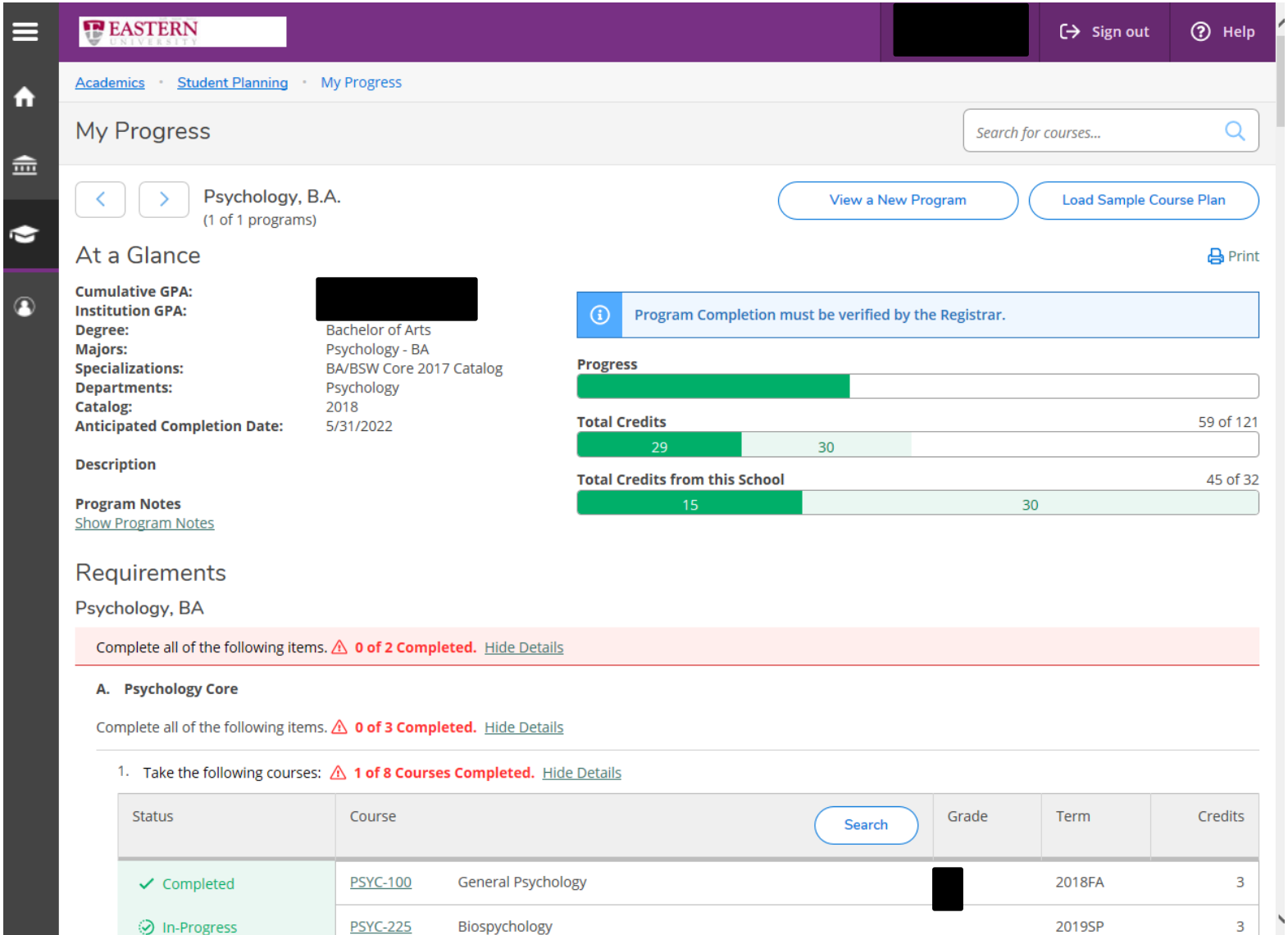


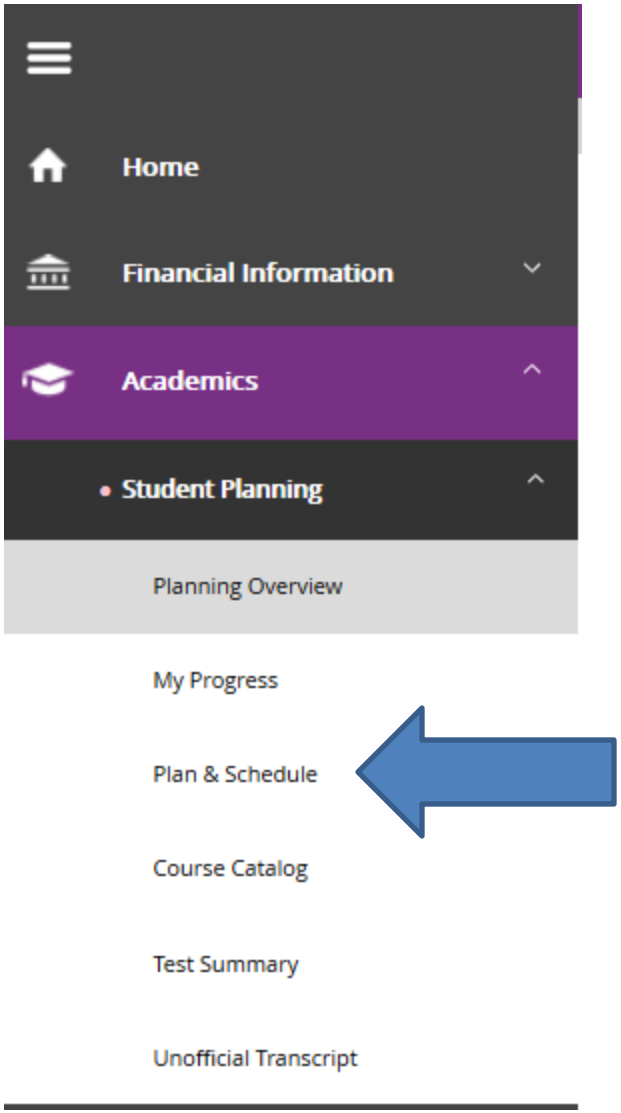
From here, you can view the progress you have made, plan and schedule future classes, and search Eastern's course catalog. You can also access your academic placement test scores and your unofficial transcript.

First, select the View Your Progress option.



My Progress shows the classes you need to fulfill your program's requirements. You can also click "View a New Program" to view another major's requirements.

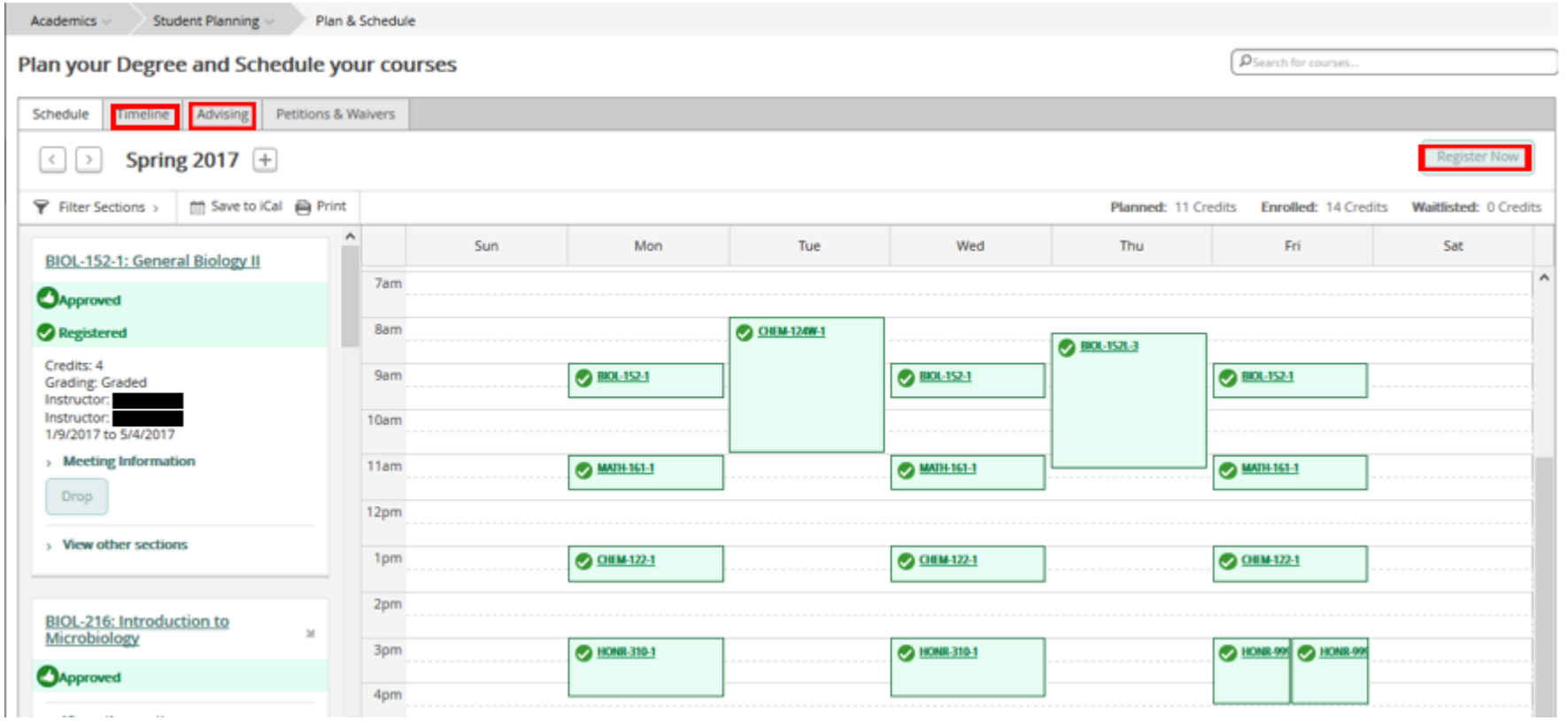


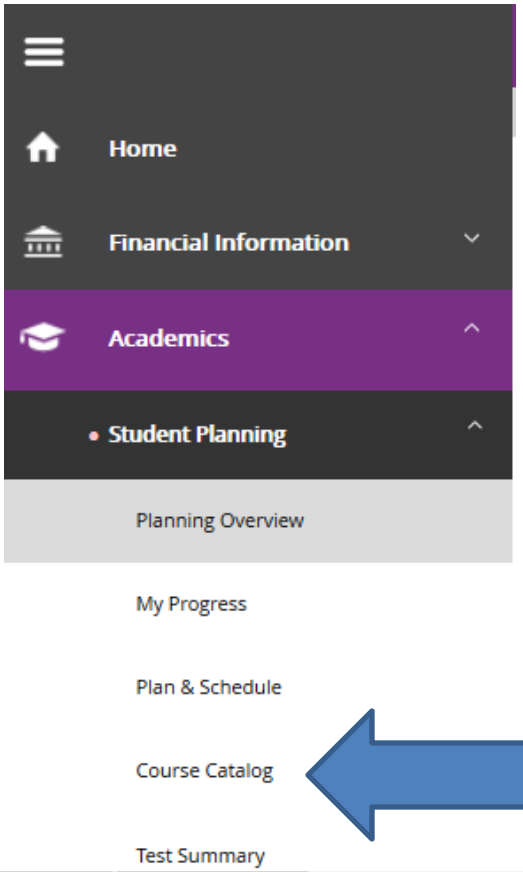


From any page, you may use the menu on the left of the screen to navigate within Student Planning. Click on the graduation cap for Academics, then on Student Planning.

Next, click on Plan & Schedule.

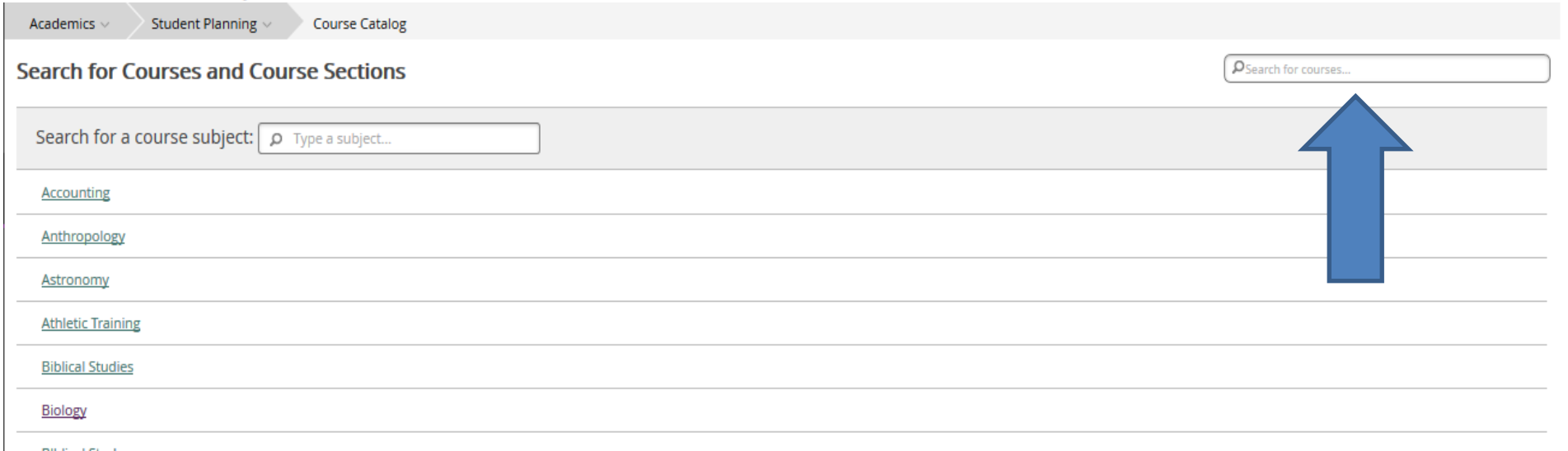
Under the Plan & Schedule menu, you can use the arrow buttons to scroll through semesters, so you may view courses you are currently taking. You can also add or drop courses, register for new courses, view your timeline for upcoming semesters, and view comments from your advisor.

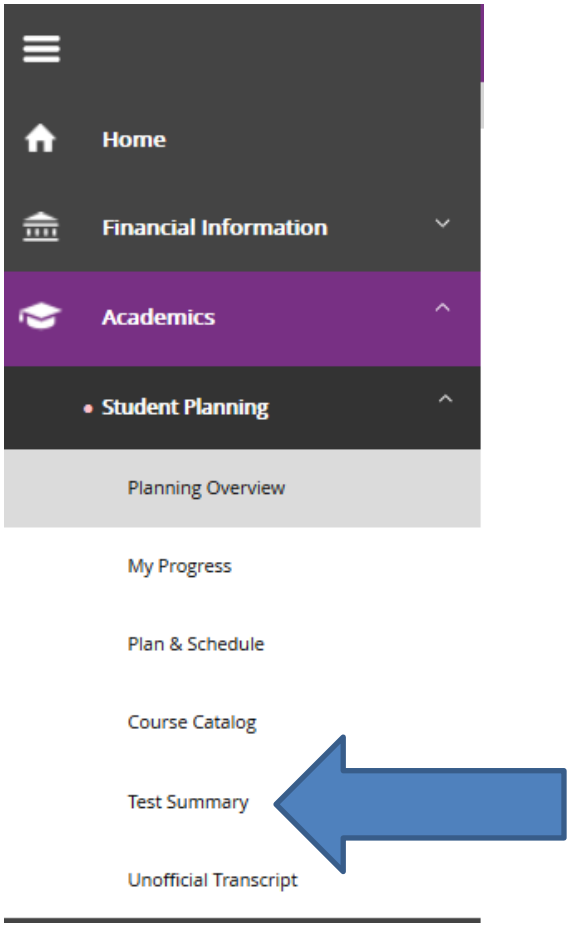




By selecting Course Catalog from the sidebar menu, you can search all courses that Eastern is offering in the upcoming semester.

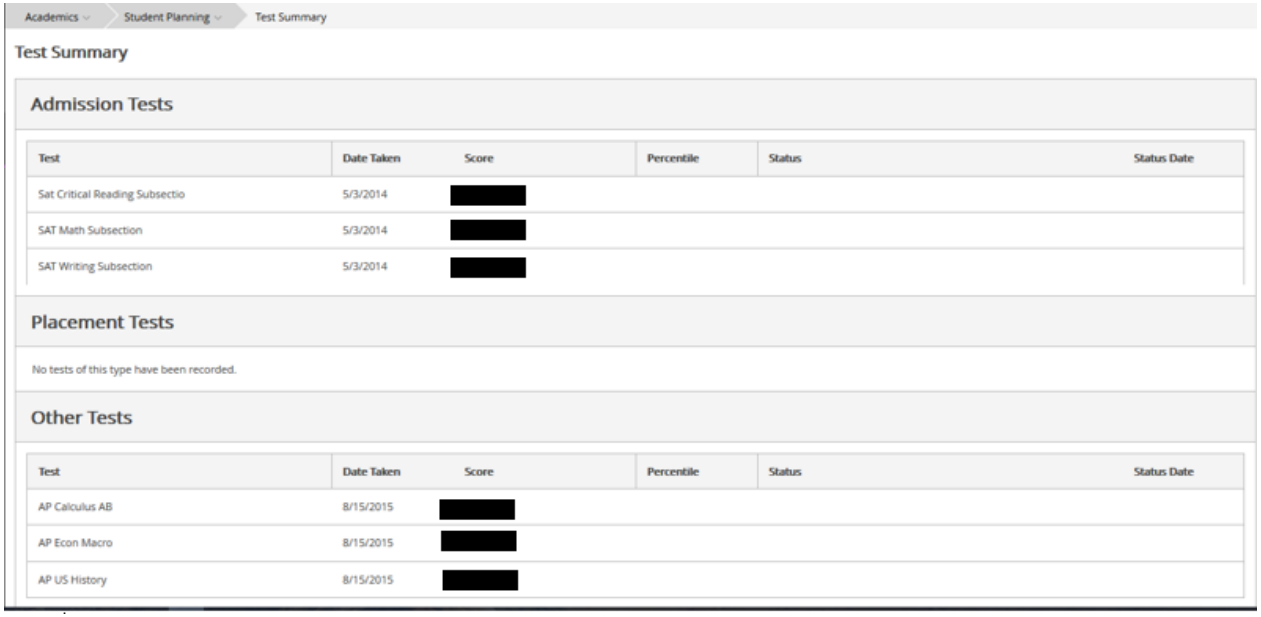
It should look like the picture below when you get to the Course Catalog. You can explore different courses by subject, or search by course number in the box at the top right.

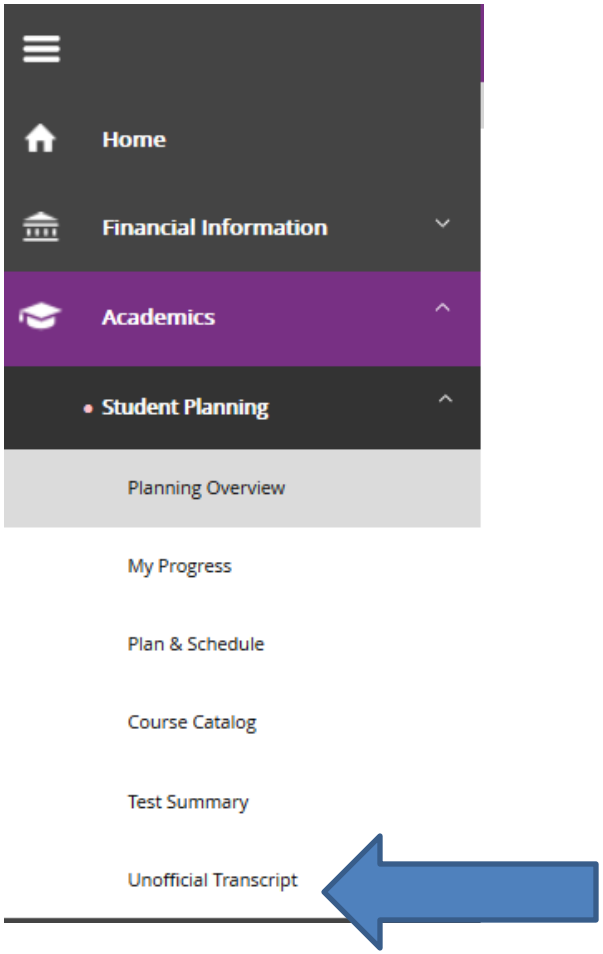




You can view all of the results of all the academic placement tests that you may have taken under the Test Summary option.

The Test Summary page will look like the picture below.





You can also view your Unofficial Transcript. The Unofficial Transcript option will give you access to the courses you have complete with final grades, your total credits earned, and your GPA. After you click on the level of transcript you desire, a PDF file will be downloaded.

Example snapshot below.

Course		Title	Grd	R	Hrs Att	Hrs Cmpt	Hrs Gpa	Grade Points	Course Dates
BIBL	101	Nature/Meaning Old							08/26/15-12/11/15
MATH	107	Math Persp for Edu							08/26/15-12/11/15
ENGL	102	College Writing							08/26/15-12/11/15
EDUC	201	Intro Special Educ							08/26/15-12/11/15
INST	150	Intr to Faith, Rea							08/26/15-12/11/15
Term 2015FA Totals:					0.00	0.00	0.00	0.0000	GPA - 0.0000
Cumulative Totals:					0.00	0.00	0.00	0.0000	GPA - 0.0000

If you have any further questions, please contact the Registrar's Office
registrar@eastern.edu
610-341-5853

Remember to be in touch with your advisor regularly to discuss specific course planning.