



Community School of Music

Student First Name _____ Last Name _____

Age _____ DOB ____ / ____ / ____ Grade ____ School _____

School Music Teacher/Email _____

Parent/Guardian Name(s): _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone(s) _____

Email(s) _____

*How did you hear about Eastern's Community School of Music? _____

*What is your prior musical experience? _____

Instrument/Voice for Private Instruction _____

*Please fill in these questions only if this is the first time you are registering.

Lesson Duration & Tuition

30 Minute Lessons @ \$36/lesson _____ Lessons X \$36 + Registration Fee (\$25) = _____

45 Minute Lessons @ \$52/lesson _____ Lessons X \$52 + Registration Fee (\$25) = _____

60 Minute Lessons @ \$68/lesson _____ Lessons X \$68 + Registration Fee (\$25) = _____

Mail To: Eastern University Community School of Music
Workman Hall
1300 Eagle Road
St. Davids, PA 19087

Policies & Procedures

Enrollment

- Enrollment may begin at any time, is continuous, and subject to mutual availability of both instructor and student.
- Enrollment payment will include a Registration Fee to be applied to administration costs.
- Optional *Tuition Installments* are available to be paid on a monthly basis, and are due no later than 1 week prior to the regularly scheduled lesson.
- Tuition is payable to “**Eastern University**” memo: “**Eastern Community School of Music--STUDENT NAME.**”
- Mail to: **Eastern Community School of Music, 1300 Eagle Road, St. Davids, PA 19087**
- Return Check Fee: \$50 per occurrence.
- Tuition is *non-refundable*.

Scheduling

- Once Enrollment is complete (minimum 1 month + registration fee), weekly Private Lessons will be scheduled at a mutually agreeable time between the Instructor, Student (Parent/ Guardian), and Department of Music
- Weekly lesson times will be consistent and recurring for the duration of the current *university term* (i.e. semester, summer sessions, summer/fall/winter/spring break).

Attendance

- Providing 24-hour notice is given to the Private Instructor and Eastern Community School of Music, each student may reschedule one (1) lesson per university term. This rescheduled lesson will occur during a mutually agreeable time between the Instructor, Student (Parent/Guardian), and Department of Music.
- Missed lessons beyond one (1) per university term and/or without 24-hour notice will be considered forfeited, and not subject to rescheduling.
- All lessons missed or cancelled on account of the Private Instructor will be rescheduled at a mutually agreeable time between the Instructor, Student, and Department of Music.

Recital

- As part of the Private Instruction curriculum, students will perform in a recital (provided there are enough willing participants) near the end of each semester. This is a wonderful opportunity for students to demonstrate what they have learned over the course of the semester, and to have a public performance along with other students of Eastern’s Community School of Music.

Liability Statement: I hereby authorize the directors and medical staff of Eastern University to act for me according to their best judgment in any emergency requiring medical attention. I understand that the medical staff will render the first aid procedures, and students will be transported to Bryn Mawr Hospital if necessary. I hereby waive and release Eastern University Staff and Eastern University Community School of Music for liabilities relation to injury, illness, or expenses incurred. I know of no mental or physical problems, which might affect my child’s ability to safely participate in this program. I will be responsible for any medical or any other charges in connection with his/her attendance at private lessons. I have read the rules and regulations of the Community School of Music and both the student and I agree to abide by them.

I Agree

Signed: _____ **Date:** _____

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