EASTERN UNIVERSITY
1300 Eagle Road
St. Davids, Pennsylvania 19087-3696
Fax: (610) 225-5043

PURCHASE ORDER NUMBER

SEND INVOICE IN TRIPLICATE TO:
PURCHASING DEPARTMENT
EASTERN UNIVERSITY
1300 Eagle Road
St. Davids, Pennsylvania 19087-3696

ABOVE NUMBER MUST APPEAR ON ALL INVOICES, LABELS, PACKING SLIPS, CARTONS AND ON ALL CORRESPONDENCE REFERRING TO THIS ORDER. ITEMS COVERED BY THIS P.O. ARE EXEMPT FROM SALES TAX - EXEMPTION NUMBER: 75-52031-1

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DELIVER TO:

MARK ALL PACKAGES

CONDITIONS: Eastern University is exempt from Sales and Federal Taxes. Exemption certificates will be furnished on request. Mail invoice with original bill of lading on day of shipment. We require in each box or package a memorandum of contents and shipper's name. We reserve the right to cancel/refuse this order if material is not shipped within the time specified and on a truck less than 44 feet in total length. Goods subject to our inspection. Your invoice should show discount allowed.

DATE OF ORDER	DATE DELIVERY/INSTALL REQUIRED	CHARGE TO:

QUANTITY	DESCRIPTION	CATALOGUE CODE	UNIT PRICE	TOTAL PRICE
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
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				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
				$ 0.00
		TOTAL:	$ 0.00	$ 0.00

Approved By _____

Date _____

Sr.Leadership _____

Date _____

VP Finance _____

Date _____

Notes:

Eastern University's attached Project Agreement Terms and Conditions supersede all other contract or contractor Terms and Agreements

By: _____
PURCHASING AGENT